

POLICY AND RESOURCES CABINET COMMITTEE - WORK PROGRAMME 2023-24

19 September 2023 – 10am agenda setting 28 July at 11.30am (online)		
• Contract Management Review Group update	Clare Maynard Louise Merchant	Six-monthly item
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner	Regular item
• Proposals regarding the Afghan Resettlement and United Kingdom Resettlement Schemes	David Whittle Michael Thomas-Sam Chris Grosskopf	Key Decision
• Work Programme 2023		
22 November 2023 – 2 pm - agenda setting 28 October at 2.00pm (online)		
• Annual Equality and Diversity Report (in 2022 moved to January)	David Whittle	Annual item
• Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton	Annual item
• Facilities Management update	Rebecca Spore	Six-monthly item
• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton	Regular item
• Kent Public Service Network (KPSN)	Lisa Gannon Stuart Cockett	<i>Regular item Moved from March</i>
• Kent and Medway Domestic Abuse Strategy	David Whittle Serine Annan-Veitch	<i>Key Decision</i>
• Disposal of Former Rosemary Centre, High Road, Dartford, DA2 7DP	Rebecca Spore Karen Frearson Hugh D'Alton	<i>Key Decision Moved from March</i>
• Kent Communities Programme	Rebecca Spore Ben Sherreard	<i>Added at July agenda setting</i>

• Proposals regarding the Afghan Resettlement and United Kingdom Resettlement Schemes	David Whittle Michael Thomas-Sam Chris Grosskopf	Key Decision
• Work Programme 2023		
17 January 2024 – 10am agenda setting 27 November at 3.00pm (online)		
• Implementation of the Armed Forces Covenant in Kent	Tim Woolmer	Annual item
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner	Regular item
• Work Programme 2023		
13 March 2024 – 10am agenda setting 29 January at 2.00pm (online)		
• Update on Asset Management Plan	Karen Frearson Mark Cheverton	<i>Moved to 2024 due to new Facilities Management arrangements. (frequency thereafter to be confirmed)</i>
• Risk Management (Including RAG ratings)	David Whittle Mark Scrivener	Annual item
• Cyber Security	Lisa Gannon	Annual item
• Contract Management Review Group update	Clare Maynard Louise Merchant	<i>Six-monthly item</i>
• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton	<i>Regular item</i>
• Facilities Management update (bi-annual)	Rebecca Spore	<i>Regular item</i>
• Work Programme 2023		
15 May 2024 – 10am – agenda setting 20 March at 2.00 pm (online)		
• Performance Dashboard for the Chief Executive's	David Whittle	<i>Regular item</i>

Department and Deputy Chief Executive's Department	Matt Wagner	
• Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson	<i>Regular item</i>
• Facilities Management update (bi-annual)	Rebecca Spore	<i>Regular item</i>
• Work Programme 2023		
10 July 2024 – 2pm – agenda setting 22 May at 11.00am (online)		
• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke	<i>Regular item</i>
• Work Programme 2023		

PATTERN OF REGULAR ITEMS

JANUARY	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
	Annual	Implementation of the Armed Forces Covenant in Kent	Tim Woolmer
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner
MARCH	Annual	Risk Management (Including RAG ratings)	David Whittle Mark Scrivener
	Annual	Cyber Security	Lisa Gannon
	Six-monthly	Contract Management Review Group update	Clare Maynard Louise Merchant
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
MAY	Annual	Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner
JULY	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
SEPTEMBER	Six-monthly	Contract Management Review Group update	Clare Maynard Louise Merchant
	Every other	Performance Dashboard for the Chief Executive's Department and	David Whittle

	meeting	Deputy Chief Executive's Department	Matt Wagner
NOVEMBER/ DECEMBER	Annual	Annual Equality and Diversity Report (in 2022 moved to January)	David Whittle
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton